

श्री अरविन्द महाविद्यालय

(दिल्ली विश्वविद्यालय)

मालवीय नगर, नई दिल्ली - 110017

दूरभाष : 011-41751306

ई-मेल : principal@aurobindo.du.ac.in

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SRI AUROBINDO COLLEGE

(UNIVERSITY OF DELHI)

MALVIYA NAGAR, NEW DELHI-110017

Phone: 011-41751306

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Website: https://www.aurobindo.du.ac.in

SAC/2026/

DATED:28.01.2026

## NOTICE

This is with reference to letter No. CB-III/Circular/2026/29 dated 12.01.2026 received from University of Delhi, forwarding therewith a copy of O.M. No. C-19011/7/2017-Vig. dated 02.01.2026, regarding submission of Immovable Property Returns (IPRs) by the employees of the Ministry of Education and its autonomous/ subordinate Institute/ Organizations to be submitted latest by 31.01.2026.

In this regard, all the teaching and non-teaching staff members are hereby informed that they are required to submit their Immovable Property Returns (IPRs) in the prescribed format, which is available on college website, latest by 31.01.2026, strictly in compliance with the instructions contained in the aforesaid office memorandum.

(Prof. Arun Chaudhary)

Principal

प्राचार्य/PRINCIPAL  
श्री अरविन्द महाविद्यालय  
SRI AUROBINDO COLLEGE  
(दिल्ली विश्वविद्यालय) (UNIVERSITY OF DELHI)  
मालवीय नगर, नई दिल्ली-110017  
MALVIYA NAGAR, NEW DELHI-110017



# दिल्ली विश्वविद्यालय UNIVERSITY OF DELHI

## महाविद्यालय शाखा-तृतीय College Branch-III

कमरा संख्या-215, नया प्रशासनिक खंड, दिल्ली-110007

Room No. 215, New Administrative Block, Delhi- 110007

फोन / Ph: 011-27001162, 27667725 एक्सटेंशन / Extension: 1162

ईमेल / Email: so\_collegebranch3@admin.du.ac.in

No. CB-III/Circular/2026/ 29

January 12, 2026

### Through Email

The Principals/Directors/Provosts  
All Colleges/Institutions/Hostels-Halls  
University of Delhi  
Delhi/New Delhi

**Subject: Submission of Immovable Property Returns (IPRs) by the employees of the Ministry of Education and its autonomous/subordinate Institutes/Organizations - regarding.**

Sir/Madam,

I am directed to forward herewith the copy of the email - [bhagwanswaroop.edu@nic.in](mailto:bhagwanswaroop.edu@nic.in) dated 05.01.2026 received from Asstt. Section Officer, CU.Cdn Section, Ministry of Education, Shastri Bhawan, New Delhi alongwith the enclosed Office Memorandum No. C-19011/7/2017-Vig dated 02.01.2026 issued by the Joint Secretary & CVO, MoE, Vigilance Section, Department of Higher Education, Ministry of Education, Government of India regarding submission of Immovable Property Returns (IPRs) by the employees of the Ministry of Education and its autonomous/subordinate institutes/organizations latest by 31<sup>st</sup> January of the year, strictly in accordance with the instructions contained in the aforesaid Office Memorandum for your information and necessary compliance.

Enclosures: As above

Yours sincerely,

Joint Registrar (Colleges)



C-19011/7/2017-Vig.  
Government of India/भारत सरकार  
Ministry of Education/शिक्षा मंत्रालय  
Department of Higher Education/उच्चतर शिक्षा विभाग  
Vigilance Section/सतर्कता अनुभाग  
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209, 'C' Wing, Shastri Bhawan  
New Delhi, dated 22<sup>nd</sup> January, 2026.

**OFFICE MEMORANDUM**

**Subject: Submission of Immovable Property Returns by employees of the Ministry of Education and its autonomous/subordinate Institutes/organizations.**

Rule 16 of All India Services (Conduct) rules, 1968 & Rule 18 of the CCS (Conduct) Rules, 1964 require submission of Annual Property Returns by all Officers/Officials in respect of immovable property by 31st January of each year. Normally, such a provision exists in all organizations even where organizations have their own conduct rules. As per guidelines issued by DoPT vide its Office Memorandum No. 104/33/2024-AVD-1A dated 09.10.2024, vigilance clearance shall be "cented to an officer if the officer fails to submit annual immovable property return of the previous year by 31st January of the current year.

2. Therefore, all employees of MoE are requested to submit their Immovable Property Returns within prescribed time limits (i.e., 01.01.2026 to 31.01.2026) as per prescribed format in the e-HRMS portal to avoid denial of vigilance clearance on the grounds mentioned in the aforesaid DoPT OM for non-submission of IPR within the stipulated timeline.

3. All Institutes/organization under MoE are also required to circulate the guidelines regarding submission of IPRs by 31st January. Circulation of the guidelines by the institutes would help to remind the faculty/ non-faculty of institutions/organizations to submit their Annual Immovable Property Return within the prescribed time limit, as non-submission of IPR within the stipulated time limit is a valid reason for denial of Vigilance clearance for faculty/ non-faculty also as per the above Conduct Rules.

4. Therefore, all administrative Bureau Head are requested to circulate these directions to the Institutes/organizations under respective Bureaus for strict compliance to ensure that all employees including faculty in all centrally funded autonomous institutions and organization under the administrative jurisdiction of this Ministry are aware about the requirement about submission of their Annual Immovable Property Return latest by 31st January of the year to the competent authority in their Institution. The said authority would notify on their website the fact of submission of such Return by the employees.

प्रतिकृत्य

(P. K. Banerjee)  
Joint Secretary & CVO, MoE

To

- a. All Bureau Heads of Department of HE and Deptt. of School Education & Literacy (with request to ensure strict compliance in bureau Institute)
- b. All employees of MoE (through e-office notice board)

Copy to:

- a. PPS to Secretary (HE)/ PPS to Secretary (SE&L)
- b. CMIS for uploading on E-office notice board